



**VACATION BIBLE
SCHOOL FOR
CHILDREN WITH
SPECIAL NEEDS**

**VOLUNTEER
JOB DESCRIPTIONS**

SPECIAL NEEDS BUDDY

Reports to: VBS Rotation Leaders and the Special Needs Director

Scheduled Shift: Monday-Friday 8:30am-12:15pm and/or Monday-Thursday 1:00pm-3:45pm

OVERALL RESPONSIBILITIES

Pair up with a child with special needs and work alongside them in all rotations at all times to ensure that they can participate in all VBS activities.

SPECIFIC RESPONSIBILITIES

Before VBS

- Prepare your heart to work alongside a friend with special needs.
- Pray for your friend with special needs. Pray for wisdom, guidance and patience for yourself. Ask others to pray for you.

Plan & Prepare

- Attend a training session. We will hold a couple training options for you.
- Check in each morning in the Concordia Center by 8:30 for team devotion, instructions/logistics. If volunteering in the afternoon, check in each afternoon in the Concordia Center by 1:00pm for devotion, instructions/logistics.

Assist Each Day

- Supervise one child with special needs at all times.
- Get to know your friend with special needs. Help them feel valued and happy.
- Provide the right level of support for your friend so they can participate in VBS. That can range from giving extra encouragement to giving constant support. Each kiddo will be different.
- Relax and have fun.
- Make sure your friend with special needs is picked up by the appropriate parent or guardian each day.

Continue the Connection

We not only want our kids to learn the Bible but want them to develop relationships with other members as a way to positively influence them as they grow in their faith. We encourage you to keep the connection alive by looking for ways to stay connected with the kids you worked alongside.

SPECIAL NEEDS BIBLE STUDY LEADER/ASSISTANT

Reports to: Special Needs Director

Scheduled Shift: Monday-Friday 9am-12:00pm and/or Monday-Thursday 1:00pm-3:45pm

OVERALL RESPONSIBILITIES

Teach an alternate daily Bible lesson to the children with special needs in a self-contained environment in a way that is accessible to all for approximately 30 minutes each morning and/or afternoon.

SPECIFIC RESPONSIBILITIES

Before VBS

- Prepare your heart.
- Read the daily scripture themes and pray that God will speak to you through His Word.
- Pray for the children with special needs you will teach. Pray for wisdom, guidance and patience for yourself. Ask others to pray for you.

Plan & Prepare

- Familiarize yourself with the Special Friends VBS Bible Study curriculum.
- Read through the daily lessons and highlight what you plan to include.
- Plan on how to involve and delegate to your assistant teacher.
- Make a supply list of the items you need one week prior to VBS. We will have all items in your classroom ready to go.
- Attend a training session in June to familiarize yourself with other rotation leaders as well as what Special Needs VBS will look like.
- Decorate your classroom if teaching in the morning. We will provide you with several themed items along with the leader pack.

Teach Each Day

- Read the Leader Devotion each day to prepare your heart.
- Teach the daily lesson you have prepared.
- Enjoy your time with your class of kiddos.
- Be flexible! It is OK to adjust your plans to enhance the experience for your kids.

Continue the Connection

We not only want our kids to learn the Bible but want them to develop relationships with other members as a way to positively influence them as they grow in their faith. We encourage you to keep the connection alive by looking for ways to stay connected with the kids you taught.

(Bible Study Leaders and Assistants can also volunteer to lead the Music, Craft and Recreation rotations.)

SPECIAL NEEDS CRAFT ROTATION LEADER/ASSISTANT

Reports to: Special Needs Director

Scheduled Shift: Monday-Thursday 1:00pm-3:45pm

OVERALL RESPONSIBILITIES

Teach an alternate daily craft and/or sensory experience to the children with special needs in a self-contained environment in a way that is accessible to all for approximately 30 minutes each afternoon.

SPECIFIC RESPONSIBILITIES

Before VBS

- Prepare your heart.
- Read the daily scripture themes and pray that God will speak to you through His Word.
- Pray for the children with special needs you will teach. Pray for wisdom, guidance and patience for yourself. Ask others to pray for you.

Plan & Prepare

- Read through the teaching materials for the day and highlight what you plan to include.
- Select crafts and sensory activities you would like to do based upon the daily lesson theme, time, and age and ability of the kids.
- Plan on how to involve and delegate to your assistant teacher.
- Make a supply list of the items you need one month prior to VBS. We will have all items in your classroom ready to go.
- Prepare a sample craft, as needed, before each day.
- Attend a training session in June to familiarize yourself with other rotation leaders as well as what Special Needs VBS will look like.

Teach Each Day

- Read the Leader Devotion each day to prepare your heart.
- Study the Bible Connection for each session to gain a deeper understanding on what you will be teaching.
- Help kids and their buddies prepare their craft each day or guide them through the sensory fun activity.
- Enjoy your time with your class of kiddos.
- Be flexible! It is OK to adjust your plans to enhance the experience for your kids.

Continue the Connection

We not only want our kids to learn the Bible but want them to develop relationships with other members as a way to positively influence them as they grow in their faith. We encourage you to keep the connection alive by looking for ways to stay connected with the kids you taught.

(Craft Leaders and Assistants can also volunteer to lead and assist the Bible Study, Music and Recreation rotations.)

SPECIAL NEEDS MUSIC LEADER/ASSISTANT

Reports to: Special Needs Director

Scheduled Shift: Monday-Thursday 1:00pm-3:45pm

OVERALL RESPONSIBILITIES

Lead the children with special needs and their assigned buddies in songs and teach simple choreography.

SPECIFIC RESPONSIBILITIES

Before VBS

- Prepare your heart.
- Read the daily scripture themes and pray that God will speak to you through His Word.
- Pray for the children with special needs. Pray for wisdom, guidance and patience for yourself. Ask others to pray for you.

Plan & Prepare

- Learn the song and choreography to all 5 VBS songs.
- Choose additional songs to teach the children with special needs from a provided list.
- Attend a training session in June to familiarize yourself with other rotation leaders as well as what Special Needs VBS will look like.

Teach Each Day

- Attend the opening and closing Worship and help lead the kids in song.
- Read the Leader Devotion each day to prepare your heart.
- Look for ways to reinforce the Bible point each day.
- Help buddies choose appropriate rhythm instruments and/or streamers to enhance participation.
- Enjoy your time with your class of kiddos.
- Be flexible! It is OK to adjust your plans to enhance the experience for your kids.

Continue the Connection

We not only want our kids to learn the Bible but want them to develop relationships with other members as a way to positively influence them as they grow in their faith. We encourage you to keep the connection alive by looking for ways to stay connected with the kids you taught.

(Music Leaders and Assistants can also volunteer to lead and assist the Bible Study, Recreation and Craft rotations.)

SPECIAL NEEDS RECREATION LEADER/ASSISTANT

Reports to: Special Needs Director

Scheduled Shift: Monday-Thursday 1:00pm-3:45pm

OVERALL RESPONSIBILITIES

Lead children with special needs and their assigned buddies in fun group games that are accessible to all children in attendance.

SPECIFIC RESPONSIBILITIES

Before VBS

- Prepare your heart.
- Read the daily scripture themes and pray that God will speak to you through His Word.
- Pray for the children with special needs you will teach. Pray for wisdom, guidance and patience for yourself. Ask others to pray for you.

Plan & Prepare

- Read through all the Recreation ideas/games and highlight what you plan to include and how to reach each child with special needs in attendance.
- Choose and plan your own accessible group activities for children with special needs that relate to the theme of the day.
- Plan on how to involve and delegate to your assistant teacher.
- Make a supply list of the items you need one week prior to VBS. We will have all items in your classroom ready to go.
- Attend a training session in June to familiarize yourself with other rotation leaders as well as what Special Needs VBS will look like.

Teach Each Day

- Read the Leader Devotion each day to prepare your heart.
- Instruct the activity/game each day. Reinforce the Bible point where able.
- Enjoy your time with your class of kiddos.
- Be flexible! It is OK to adjust your plans to enhance the experience for your kids.

Continue the Connection

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(Recreation Leaders and Assistants can also volunteer to lead and assist the Bible Study, Craft and Music rotations.)